

## AUGUST 13, 2014 – WORK SESSIONS

## Summary Minutes

Work Session was held between the County Commissioners and Public Works on Wednesday, August 13, 2014, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**

Jill Johnson, Chair

Helen Price Johnson, Member

Aubrey Vaughan, Member

**Staff:** Pam Dill

**Staff Present:** Bill Oakes, Director, Steve Marx, Connie Bowers

Record @ 00:05

## Public Works

**Subject/Description:** Interfund Loan to Diking Improvement District 4

## Attachment: Resolution

**Action Requested:** Approval of an interfund loan from the Island County Road Fund in the amount of \$20,000 to provide funds required to maintain the Diking Improvement District 4 discharge outfall until the process of a maintenance levy for the District can be computed.

**Follow Up:** Okay with full Board to move resolution forward to a Monday agenda.

## Parks

**Subject/Description: Trillium Community Forest – Recreation and Conservation Office (RCO) – Land and Water Conservation Fund (LWCF) Grant Application 12-1613**

**Attachment:** Memorandum dated 8/13/14

**Information:** In 2012 the Parks Department applied for a \$500,000 LWCF grant from RCO and was not selected. Recently, more funding became available to the RCO and they are now awarding previously non funded 2012 grant requests. Island County has been selected to receive \$90,000 to be used to build the ADA parking lot off Bounty Loop and part of an ADA trail.

**Follow up:** Okay with a majority of the Board.

**Subject/Description: Four Springs Purchase and Installation of Infrared Barn Heaters**

**Attachment:** Memorandum; Estimate

**Action Requested:** Purchase of six infrared heaters for the Barn at Four Springs; Total Amount: \$5908.90 including installation.

**Follow Up:** Okay with full Board.

## Surface Water

**Subject/Description:** Walden Loop Culvert Rehabilitation

**Attachment:** Memorandum dated 8/1/14; Change Order

**Action Requested:** Approval of revised Scope of Work to include waterproofing of pipe;  
**Estimated Amount:** \$6,956.80.

**Follow Up:** Okay with full Board to move forward to a Monday agenda.



**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 128  
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*Commissioner Price Johnson moved to approve Job Requisition #069/14. The motion was seconded by Commissioner Vaughan and carried unanimously.*

**Subject/Description:** Status Change Forms

**Attachment:** yes

**Action Requested:**

**Human Services**

- Change full-time Outreach Mental Health Counselor to 30 hours per week
- Change 20 hour per week Outreach Mental Health Counselor to 30 hours per week

**Follow up:** *Commissioner Price Johnson moved to approve the personnel status change forms as presented for the remainder of 2014. The motion was seconded by Commissioner Vaughan and carried unanimously.*

**Subject/Description:** Lock Down procedures

**Attachment:** none

**Information:** Safety Committee is looking into Lock-down procedures.

**Follow up:** Melanie will reach out to Eric Brooks, DEM.

**Sheriff  
Summary Minutes**

Work Session was held between the County Commissioners and the Sheriff on Wednesday, August 13, 2014, at 10:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Jill Johnson, Chair  
Helen Price Johnson, Member  
Aubrey Vaughan, Member

**Staff:** Pam Dill

**Staff Present:** Wylie Farr, Detective David Dennis

**Others Present:** Andrew Somers

Record @ 01:01:15

**Subject/Description:** Resolution to dispose of 35 laptops

**Attachment:** yes

**Action Requested:** Approval of Resolution in the matter of sale or disposal of county property; 35 laptops; (funds will go back into the current expense fund).

**Follow-up:** Okay with full Board to move resolution forward to a Monday agenda.

**Subject/Description:** Personal Services Contract – Hearing Officer

**Attachment:** yes

**Action Requested:** Contract between Island County and John Galt, Hearing Officer to preside over personal property claims; Contract Term: 5 years; Amount: not to exceed \$15,000.00.

**Follow-up:** Okay with full Board to move forward to a Monday agenda.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 129  
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**Juvenile & Family Court Services  
Summary Minutes**

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, August 13, 2014, at 10:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**        **Jill Johnson, Chair**                                **Staff: Pam Dill**  
   **Helen Price Johnson, Member**  
   **Aubrey Vaughan, Member**

**Staff Present:**     **Andrew Somers**

Record @ 01:09:34

**Subject/Description:**    **Interagency Agreement between AOC & Island County Superior Court**

**Attachment:** Agreement

**Action Requested:** Approval of Interagency Agreement ICA 15079 between AOC and Island County Superior Court for the support of Family and Juvenile Court Improvement Plan (FJCIP); Term: 7/1/14-6/30/15;

**Follow up:** Okay with full Board to move forward to a Monday agenda.

**Human Services  
Summary Minutes**

Work Session was held between the County Commissioners and Human Services on Wednesday, August 13, 2014, at 10:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**        **Jill Johnson, Chair**                                **Staff: Pam Dill**  
   **Helen Price Johnson, Member**  
   **Aubrey Vaughan, Member**

**Staff Present:**     **Jackie Henderson, Director, Lynda Richards**

**Others Present:**   **Greg Banks, Larry Van Horn**

Record @ 01:33:06

**Subject/Description:** **Facility update**

**Attachment:** yes

**Information:** Human Services is proposing to use the County owned Community Health Center building located at 105 NW 5<sup>th</sup> Street in Coupeville for services provided by the Department. The space is currently occupied by Compass Mental Health. A public hearing is a required for a change in use of the property.

**Follow up:** Public Hearing scheduled for August 18, 2014 @ 10:15 a.m.

**Subject/Description:** **State Supreme Court Decision on Single Bed Certifications**

**Attachment:** yes



**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 131  
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**Attachments:** none

**Information:** Larry Van Horn provided updates on the following:

- Jail generator upgrade progress
- NWFRS siding and roofing
- LED lighting for the Commissioners Hearing Room
- Staff work loads
- Flagpole/memorial in front of Administration Building
- Use of inmates to clean up parking lots/manholes
- Parking lot stripping

**Planning & Community Development  
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, August 13, 2014 at 1:00 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**    **Jill Johnson, Chair**  
                                      **Helen Price Johnson, Member**  
                                      **Aubrey Vaughan, Member**

**Staff: Pam Dill**

**Staff Present:**    **David Wechner, Director, Paula Bradshaw, Brad Johnson, Will Simpson**

Record Part 2 @ 00:05

**Subject/Description: Status of the SMP update and next steps**

**Attachment:** Memorandum dated 8/12/14 from Brad Johnson, to BOCC/Attachment B- Island County's response to DOE changes – aquaculture/Attachment C- Island County's response to DOE changes – non aquaculture

**Information:** Brad Johnson reviewed the changes requested by the Department of Ecology, the reason for the change, and how Planning & Community Development is proposing to address it.

The Board addressed the outstanding issues and with the exception of finfish aquaculture approved staff transmitting a draft response to the DOE.

**Follow up:** The Board requested a meeting with DOE to discuss finfish aquaculture.

**Commissioners Agenda**  
**Summary Minutes**

The County Commissioners met during Work Session on Wednesday, August 13, 2014 at 10:35 a.m. and 2:50 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

**County Commissioners:**    **Jill Johnson, Chair**  
                                      **Helen Price Johnson, Member**  
                                      **Aubrey Vaughan, Member**

**Staff: Pam Dill**

Record Part 1 @ 31:15

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 132  
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**Subject/Description:** NACo Annual Conference follow up

**Attachments:** yes

**Information:** Commissioner Price Johnson reported on the following:

- **NACo Prescription Discount Card Program** – Free inserts provided that can be put in tax statements. Okay with full Board to submit application for Island County.
- **PetData – On-Line Animal Licensing** – Okay with full Board to forward information to Treasurer's Office.
- **Make the Connection – Veterans On-line Resource** - Information forwarded to Jerry Pfannenstiel, Veterans Case Manager, Human Services

Record Part 2 @ 01:41:52

**Subject/Description:** Consider applicants for Law & Justice Council vacancy

**Attachments:** yes

**Action Requested:** The Board considered applicants for the vacancy on the Law & Justice Council, Position #5.

**Follow up:** Okay with full Board to move recommendation forward to a Monday agenda.

**Subject/Description:** WCRP Cyber Liability Program/XL Insurance Policy

**Attachment:** yes

**Action Requested:** WCRP Cyber Liability Insurance; Amount: approximately \$3,731/year.

**Follow up:** The full Board approved notifying WCRP of Island County's interest in participating in the cyber insurance program.

**Subject/Description:** Definition of Waters of the U.S. under the Clean Water Act

**Attachments:** yes

**Discussion:** Commissioner Price Johnson noted that the proposed "waters of the U.S." regulation from the EPA and the Corps could have a significant monetary impact and it is unclear how the proposed definitional changes may impact local government. NACo has strongly encouraged counties to submit written comments. Comments are due by October 20, 2014.

**Follow up:** Commissioner Johnson will discuss the regulation with Bill Oakes and will draft an Island County specific comment letter prior to October 20, 2014.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 133  
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BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Jill Johnson, Chair

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Helen Price Johnson, Member

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Aubrey Vaughan, Member

ATTEST:

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Debbie Thompson, Clerk of the Board